

Deputy Lord Mayor, Councillor Martin -
QoN - CFG and IPW Committee
Tuesday July 15, 2025

Tuesday, 12 August 2025
Council

Council Member
Deputy Lord Mayor, Councillor
Phillip Martin

Public

Contact Officer:
Anthony Spartalis, Chief Operating
Officer

QUESTION ON NOTICE

Deputy Lord Mayor, Councillor Phillip Martin will ask the following Question on Notice:

'Could the Administration advise;

1. The names of the Councillors who were present and able to participate in the meeting, the names of the elected members who lodged apologies and the names for whom no apology or explanation was received in advance of the meeting
2. The approximate and cumulative time elected members and staff present expended before the meetings were abandoned, and
3. The costs associated with the inquorate meeting, including external organisations or individuals who had been required to attend?'

REPLY

1. The meetings of the City Finance and Governance Committee and the Infrastructure and Public Works Committee, originally scheduled to be held on Tuesday 15 July 2025, at 5:30pm and 6:30pm respectively, were adjourned to Thursday 17 July 2025 as the meetings did not achieve a quorum.
2. The following Council Members were present in the Colonel Light Room on Tuesday 15 July 2025:
 - 2.1. The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith
 - 2.2. Cr Martin
 - 2.3. Cr Giles
 - 2.4. Cr Siebentritt.
3. The following Council Members provided their apologies in advance of the scheduled meeting time:
 - 3.1. Cr Couros
 - 3.2. Cr Abrahamzadeh
 - 3.3. Cr Snape.
4. No apology was received from Cr Davis and he was consequently recorded as absent.
5. In accordance with regulation 7(2) and (3) of the *Local Government (Procedures at Meetings) Regulations 2013* (SA) and the adopted Core Committee Terms of Reference and Meeting Procedures, a meeting may

be adjourned to an alternative time and date should the Chief Executive Officer (CEO) receive a sufficient number of apologies in advance of the scheduled meeting time, to indicate that a quorum would not be achieved or at the expiration of 30 minutes from the scheduled meeting time. If a quorum is not present, the Presiding Member, or in the absence of the presiding member, the CEO, will adjourn the meeting to a specified date and time.

6. At the expiration of 30 minutes from the time the meeting of the City Finance and Governance Committee was scheduled to commence, the meeting was adjourned due to a want of quorum. At this time, the CEO formed a view that a quorum would not be achieved for the meeting of the Infrastructure and Public Works Committee scheduled for 6:30pm and adjourned the meeting.
7. As the City Finance and Governance meeting was scheduled to commence at 5:30pm and was consequently adjourned at 6pm, Council Members and members of Administration present were in attendance for approximately 30 minutes.
8. The attendance of staff is incorporated within individual contracts of employment or within conditions of the Salaried Enterprise Agreement.
9. Costs associated with the adjourned meetings are detailed below:
 - 9.1. Council Member Post Meeting Catering: \$195.34
 - 9.2. City Finance and Governance Committee
 - 9.2.1. Nil
 - 9.3. Infrastructure and Public Works Committee
 - 9.3.1. External Attendance: The attendance of external partners and consultants was requested for the items detailed in the table below. Fees paid to external partners and consultants varies dependent upon the relevant contract and can form a part of project progress payments. Due to this, some fees payable to external partners and consultants have not yet been invoiced to the City of Adelaide, however an estimated expected cost is provided below:

Item	Associated Fees	Cost
7.2 – Integrated transport Strategy	Consultancy Services (Interstate) - Professional Fees - Flights, Accommodation, Travel & Meal Allowance	Approx. \$1,300
	Consultancy Services (local) Professional Fees	\$1,320
7.3 – School Safety Travel Review	Professional Fees	\$1,120
		Total: \$3,740

10. The total cost associated with the adjourned meetings is approximately \$ 3,935.34

Staff time in receiving and preparing this reply	To prepare this reply in response to the question on notice took approximately 3.5 hours.
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- END OF REPORT -